



Teacher Assistant/Aide



Salary Range: \$15-\$17/hr
Reports To: Teacher

General Responsibility:

The Teacher Assistant is responsible for the day-to-day implementation of the policies and procedures of New Age Scholars Childcare Center as directed by the classroom Teacher.

Specific Responsibilities:

1. Directs and monitors all educational activities within his/her assigned classroom in accordance with DCF, EEC, and New Age Scholars Childcare regulations, standards, and policies.
2. Assists in the planning and implementation of the weekly lesson plans with age appropriate activities for the children in his/her care. The activities should be modified to reflect the various levels of development of each child in his/her care.
3. Complete daily anecdotal observation notes of children during daily activities.
4. Ensures that the classroom environment is clean, organized, and safe from hazardous materials.
5. Clean and sanitize all toys and furniture on a weekly basis or as needed.
6. Check playground/outdoor play area for any hazardous materials prior to allowing children access.
7. Report any property damages of the classroom to Program Director IMMEDIATELY.
8. Attend MANDATORY monthly staff meetings.
9. Attends MANDATORY monthly one-on-one meetings with Program Director.
10. Fulfills minimum requirement of 20 hours of professional development trainings per fiscal year, and provides program Director with proof of completion.

To apply for this Teacher Assistant position and become a valued member of our NAS family, please submit your resume and a cover letter to rbenn@newagescholars.com, detailing your qualifications, experiences, and why you are passionate about early childhood education. We look forward to reviewing your application!

visit us on the web today at: www.newagescholars.com